

**ACQUISITION, RECYCLING, AND WASTE PREVENTION AWARDS PROGRAM**

- 1. REASON FOR ISSUE.** To provide Departmentwide guidance for establishing and implementing an effective Acquisition, Recycling, and Waste Prevention Awards Program within the Department of Veterans Affairs (VA).
- 2. SUMMARY OF CONTENTS.** This directive contains all information required to establish and implement the VA Acquisition, Recycling, and Waste Prevention Awards Program.
- 3. RESPONSIBLE OFFICE.** The VA Environmental Executive, Deputy Assistant Secretary for Acquisition and Materiel Management (90).
- 4. RELATED HANDBOOK.** VA Handbook 0053, Acquisition, Recycling, and Waste Prevention Awards Program.
- 5. Rescission.** None.

**CERTIFIED BY:**

**BY DIRECTION OF THE SECRETARY  
OF VETERANS AFFAIRS**

Nada D. Harris  
Deputy Assistant Secretary for  
Information Resources Management

D. Mark Catlett  
Assistant Secretary for  
Management

Distribution: RPC 7006  
FD

**ACQUISITION, RECYCLING, AND WASTE PREVENTION AWARDS PROGRAM**

**1. PURPOSE.** This directive establishes policies and assigns responsibilities required to implement the VA Acquisition, Recycling, and Waste Prevention Awards Program as required by Executive Order 12873, Federal Acquisition, Recycling, and Waste Prevention, and VA Directive and Handbook 0052, Affirmative Procurement Program (APP) for Products Containing Recovered Materials. The intent of this program is to stimulate innovative environmental activities related to acquisition of environmentally preferred products and products containing post consumer material, recycling, and waste prevention and to recognize those individuals whose efforts have led to an improved environment.

**2. POLICY.** Policies and procedures set forth in this directive and handbook will be adhered to when evaluating facility and individual environmental nominations for submission for the VA Acquisition, Recycling, and Waste Prevention Awards. Nominations will be submitted to the Agency Environmental Executive for review and coordination with the VA Environmental Council. Award winners will be determined by the VA Environmental Council.

**3. RESPONSIBILITIES**

a. The Agency Environmental Executive will:

(1) Administer the VA Acquisition, Recycling, and Waste Prevention Awards Program, providing amplifying guidance as it applies to each award cycle.

(2) Coordinate the collection, review the award package submissions for evaluation by the VA Environmental Council, and make final selection of award(s) winners.

(3) Ensure that selected nominations are recognized in a timely manner and that appropriate awards are presented and publicized.

(4) Ensure that agency-wide award(s) winners are nominated for the White House Awards Program.

b. Administration Heads, Assistant Secretaries, and other key officials may develop and implement a mechanism for evaluation of facility and individual environmental nominations for submission for the VA Acquisition, Recycling, and Waste Prevention Awards Program. In the absence of other mechanisms, facility directors will develop an evaluation methodology for selecting nominations to be forwarded to the Agency Environmental Executive.

**4. REFERENCES**

a. Executive Order 12873, Federal Acquisition, Recycling, and Waste Prevention.

b. VA Directive and Handbook 0052, Affirmative Procurement Program (APP) for Products Containing Recovered Materials.

